Creative and Communications Analyst - Internship

RECLICKS by PYC, supported by FINCAPES Project

JOB OVERVIEW	
Job title	Creative and Communications Analyst - Internship
Duration	3 months between May to August 2026
Organization and department	RECLICKS by PYC Center for Research and Education in Climate Finance in association with the Purnomo Yusgiantoro Center (PYC), supported by the FINCAPES Project.
Location	**On site: FINCAPES and RECLICKS by PYC offices, Jakarta, Indonesia**
Hiring manager/ supervisor	**Dr. Maydison Ginting, FINCAPES Project Climate Finance** - working closely with RECLICKS by PYC staff

JOB SUMMARY

1. Project Overview

The Flood Impacts, Carbon Pricing, and Ecosystem Sustainability (FINCAPES) project is a collaborative, gender-responsive initiative funded by Global Affairs Canada. Over a 5.5-year period, jointly undertaken between institutional partners in Indonesia and the University of Waterloo's Faculty of Mathematics and Faculty of Environment, the project supports Indonesia in adapting to climate change, mitigating its impacts, and conserving biodiversity in a socially and economically sustainable manner.

One of the FINCAPES Project components is designed to support Indonesia in addressing the increasing challenges and opportunities brought about by climate change, with a particular focus on climate finance. Under this component, FINCAPES is collaborating with the Purnomo Yusgiantoro Center (PYC) to establish and operationalize a Center of Excellence for Climate Finance Policy, Research, and Training, RECLICKS by PYC. This center strives to play a vital role in overcoming the financial challenges of climate action in Indonesia, particularly in achieving the country's energy transition targets. Through the development of innovative financial mechanisms, capacity building, research, and policy advocacy, the collaboration seeks to empower communities, governments, policymakers, researchers, and industry stakeholders to drive the energy transition forward.

The "Climate Finance for Indonesia's Renewable Energy Transition" research program is being undertaken by RECLICKS by PYC to support collaborative applied research in the fields of energy policy, climate finance and carbon markets. As well, the "CLICKS" program under the centre's umbrella is developing professional and public education materials and conducting outreach activities related to climate finance and renewable energy transition.

As a **Creative and Communications Analyst - Internship**, you will support the RECLICKS team in a range of roles: designing and delivering high-quality visual and communication materials to support research dissemination, public engagement, and knowledge outreach. You will play a key role in translating complex topics, such as climate finance, energy transition, and policy insights into accessible, engaging, and visually compelling content for diverse audiences. This role provides hands-on experience in content creation, visual communication, and strategic storytelling within a multi-stakeholder climate finance

initiative. You will contribute to amplifying the impact of research outputs and supporting communication efforts that drive awareness and action on Indonesia's energy transition.

This role provides a unique opportunity to contribute to impactful work that aligns with global efforts to tackle climate change, enhance environmental sustainability, and promote social equity. You will be part of a dynamic, multi-stakeholder project that directly supports application of research and communications expertise to further adoption of renewable energy at scale and address climate, health and economic policy issues.

JOB RESPONSIBILITIES

1. **Content Design & Visual Development:** Support the creation of visual content for social media, publications, and presentations (e.g., report layouts, infographics, and digital assets) to ensure clear and engaging communication of key messages.
2. **Content Writing & Storytelling:** Assist in developing communication materials (e.g., captions, articles, newsletters) by translating technical research outputs into accessible and compelling narratives for broader audiences.
3. **Website Content Management:** Support the updating and maintenance of website content (e.g., uploading articles, reports, and program updates), ensuring accuracy, consistency, and alignment with overall communication strategies.
4. **Communications & Outreach Support:** Assist in planning and executing digital content and campaigns, as well as supporting communication needs for events, workshops, and outreach activities.

In this position, you will gain hands-on experience in visual communication, digital content management, and strategic storytelling within a collaborative, multi-stakeholder project. You will contribute to amplifying the impact of research and supporting Indonesia's climate finance and energy transition initiatives through effective communication.

EDUCATION AND SKILL REQUIREMENTS

Education:
Currently pursuing or recently completed a bachelor's or master's degree from a university in Indonesia, in any field, preferably with demonstrated experience or strong interest in design, communication, or creative content development.

Required:

- Proficiency in basic design tools (e.g., Canva, Adobe Illustrator, Photoshop, or similar)
- Strong visual sense (layout, typography, and content aesthetics)
- Good writing and communication skills (ability to create clear and engaging content)
- Ability to translate ideas into simple visual or written content
- Basic understanding of social media platforms and content formats
- Proactive, creative, and willing to learn
- Ability to work both independently and in a team

Nice-to-have:

- Experience in managing social media or creating digital content
- Familiarity with website or CMS platforms (e.g., WordPress)
- Basic skills in video editing or motion graphics
- Interest in climate, sustainability, or energy-related topics
- Good communication skills in Bahasa Indonesia and English

ADDITIONAL INFORMATION	
Compensation and benefits	**Compensation:** ● Monthly transportation allowance **Benefit:** ● Hands-on experience in a climate finance and energy transition project ● Opportunity to build a professional portfolio in design and communications ● Exposure to a multi-stakeholder and international working environment ● Mentorship and guidance from the RECLICKS by PYC and FINCAPES team ● Opportunity to contribute to high-impact publications and communication outputs ● Certificate of completion upon successful internship
Required equipment	The successful candidate must ensure they have a *personal laptop* and a *mobile phone* that meet the necessary technical standards to support their official tasks and project responsibilities.
Other info:	We welcome dynamic and creative students who wish to contribute to tackling climate change and sustainability issues through climate finance and adoption of renewable energy. For more information about the FINCAPES Project, please visit: https://fincapesproject.com/

How to Apply

- Application Deadline for submission: 14 May 2026
- Please submit resume/CV, cover letter & portfolio in creative design and communications to the email address: reclicks@pycenter.org & ivonne.rawis@uwaterloo.ca

Only short-listed candidates will be notified and contacted for further step of the process. Applications received after the deadline or incomplete applications will not be considered.